

Chase & District Chamber of Commerce  
**Exhibitor Application**

**Shuswap Experience Trade Show 2018**

**May 5th • 10am - 3pm • Art Holding Memorial Arena**

**This is an application only.** Payment of fees does not constitute a contract. Acceptance is at the discretion of the Chase & District Chamber of Commerce's Trade Show Committee. No post-dated cheques will be accepted.

<b>Business Name</b>
<b>Contact name</b>
<b>Mailing Address</b>
<b>Phone number</b>
<b>Email address</b>

**Chamber Member Discount**

Are you a current member of the Chase & District Chamber of Commerce, the South Shuswap Chamber of Commerce, or the North Shuswap Chamber of Commerce? If yes, a 10% discount is applied to your table or booth registration fee. (not applicable to sponsorship fees)

\_\_\_\_\_ Yes      \_\_\_\_\_ No

**NEW for 2018! Shuswap Experience Swag Bags**

On the back of the Sunflower insert there will be a card for guests to get signed/stamped at specific exhibits. The first 150 completed cards will receive a swag bag with products, swag, or coupons from the participating exhibitors. There is no additional charge for this promotion but you must indicate your willingness to participate and provide 150 items/coupons/swag products to the organizers on May 4th to be included in the bag.

\_\_\_\_\_ Yes, I would like to participate in this promotion and I will provide 150 products, swag, or coupons to the organizers on May 4th to be included in the swag bags.

**Space Requirements**

Do you require an electrical connection? \_\_\_\_\_ Yes      \_\_\_\_\_ No

(Please note extension cords are not provided, so please ensure you bring one that is a minimum of 15')

Please enter any space or special requirements you have for your exhibit:

# 2018 Shuswap Experience Trade Show

## Please select which exhibit option you would like to register:

\_\_\_\_\_ Table **\$100** (no floor displays in front of the table, maximum two pop-up banners allowed behind the table)

\_\_\_\_\_ Standard 10' x 10' Booth **\$200**

\_\_\_\_\_ Custom Booth Size at \$2 per square foot (minimum \$200)

Specify booth dimension \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ sq ft x \$2 = \$ \_\_\_\_\_

\_\_\_\_\_ Outdoor Booth at \$5 per linear foot (frontage)

Specify linear feet: \_\_\_\_\_ x \$5 = \$ \_\_\_\_\_

\_\_\_\_\_ Sponsorship - **Bronze - \$250**

(10' x 10' Booth; recognition on website, Facebook, posters, and Sunflower insert)

\_\_\_\_\_ Sponsorship - **Silver - \$500**

(10' x 10' Booth; ¼ page ad in *2018 Chamber Business Directory*, recognition on website, Facebook, posters, and Sunflower insert; exhibit sponsor for 1 non-profit organization)

\_\_\_\_\_ Sponsorship - **Gold - \$750**

(Custom Booth; ½ page ad in *2018 Chamber Business Directory*, recognition on website, Facebook, posters, and Sunflower insert; exhibit sponsor for 2 service clubs/non-profit organizations; 1 minute live breakaway onsite with B100)

**SPONSORSHIP DEADLINE IS MARCH 23, 2018. Payment and digital file for are due by this date** to ensure posters, Sunflower insert, and *2018 Chamber Business Directory* are printed and delivered on time. Any sponsorship registrations received past this date will not receive all the sponsorship benefits due to printing deadlines.

## Exhibitor Agreement

I, \_\_\_\_\_, hereby agree to indemnify and hold harmless the Chase & District Chamber of Commerce and its members, directors, officers and employees from any claims arising out of or in connection with products I bring to the Shuswap Experience Trade Show, the selling of my products, any item used in my exhibit space as a selling aid, or for any losses or damages, however incurred. **I have read and agree to abide by the Exhibitor Terms & Conditions of the Shuswap Experience Trade Show.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

# 2018 Shuswap Experience Trade Show

PLEASE KEEP THIS PAGE FOR YOUR INFORMATION

## Payment & Processing

The completed registration form can be mailed, scanned, or dropped off to the Chamber at one of the address below:

**Mail:** Box 592, Chase, BC, V0E 1M0

**Email:** admin@chasechamber.com

**Office:** 400 Shuswap Ave, Chase, BC

If paying by cheque, please make it payable to the **Chase & District Chamber of Commerce**  
If paying by credit card you can stop by the Chamber Office, call in your information to the Chamber Manager at 250-679-8432 during office hours, or use PayPal via the Chamber website.

## Important Dates

**March 23, 2018**

**Sponsorship Deadline** for inclusion in all print material.

**May 4, 2018**

**4:00pm** Exhibitors welcome to begin setting up at the Art Holding Memorial Arena (AHMA)

**6:30pm** Please ensure you have arrived and commenced set up by this time

**7:00pm** If participating in the Shuswap Experience Swag Bag, please have your 150 donated items to the registration desk by this time

**8:00pm** AHMA closes for the night

**April 20, 2018**

**Exhibitor Registration Deadline**

**May 5, 2018**

**8:30 am** Doors open for exhibitors. B2B networking reception with free baked goods and coffee available

**9:45 am** Please ensure your booth is ready and staffed by this time

**10:00 am** Doors open to guests

**3:00 pm** Shuswap Experience Trade Show closes. No dismantling of exhibits or packing of goods may be done prior to show ending. Please return your name tag & lanyard to be entered into a draw to win \$100 off next year's event

**4:00 pm** Exhibitors to have their displays disassembled and exhibit area clean

## Additional Notes

- We ask that all exhibitors using tables please bring tablecloths that are floor length. A clean sheet, or plastic table cloth from the Dollar Store are also great alternatives.
- The flooring in the AHMA is cement, we encourage you to bring a mat to stand on.
- On May 5th please park on the unpaved portion of the parking lot, or along the side of the AHMA, so that guests can use the main parking area.